

MINUTES OF MEETING OF THE
BOARD OF COMMISSIONERS

March 14, 2023

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11 §

The Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") met in special session, open to the public, at the District's Administration Building, 18334 Stuebner Airline Road, Spring, Texas 77379, a meeting place inside the boundaries of the District, on Tuesday, March 14, 2023, at 5:00 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Karen Plummer	President
Steve Williams	Vice President
Dorothy Dalton	Secretary
Robert Pinard	Treasurer/Asst. Secretary
Zach Dunlap	Asst. Treasurer

All members of the Board were present, except Commissioner Pinard, thus constituting a quorum. Also attending the meeting were the following District employees: Mr. Jamie Chebra, Chief Executive Officer ("CEO"); Mr. Tony Farmer, Chief Financial Officer ("CFO"); Ms. Shirley Ware, Executive Assistant; Mr. Xavier De La Rosa, Chief Clinical Officer; Mr. Elliot M. Barner and Ms. Meredith King of Radcliffe Bobbitt Adams Polley PLLC ("RBAP"), general counsel for the District; and Mr. Zach Karrenbrock of 62 Digital, LLC ("62 Digital"), the District's communications coordinator. Members of the public were also in attendance. A copy of the sign-in sheet is attached hereto.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

This meeting was video recorded by 62 Digital for use by the District. The meeting was also streamed live by 62 Digital on the District's website.

PUBLIC COMMENTS

There were no public comments at this time.

REVIEW AND APPROVE ENGAGEMENT LETTER WITH EMSAEGIS, LLC ("EMSAEGIS")

Mr. Chebra then presented to and reviewed with the Board the proposed engagement letter with EMSaegis for conducting a 16-hour Leadership Enhancement and Development Program for the District's executive staff. Mr. Barner stated that RBAP reviewed and commented on the proposed engagement letter with EMSaegis and prepared the related Addendum to same. A discussion ensued.

Upon motion by Commissioner Dalton, seconded by Commissioner Dunlap, after full discussion and the question being put to the Board, the Board voted unanimously to approve the engagement letter with EMSaegis and related Addendum to same, copies of which are attached hereto, and authorize execution of same by the District's CEO.

DISPATCH AND BILLING LICENSING UPDATES TO SOFTWARE SUBSCRIPTION AGREEMENT (THE "SOFTWARE AGREEMENT") WITH VLI TECH/LOGIS ("VLI")

Mr. Chebra then reminded the Board that District staff had previously received an updated Software Agreement with VLI and the Board previously voted to rescind its motion of December 20, 2022 to authorize the CEO to execute same. Mr. Chebra also reminded the Commissioners that, at the previous regular Board meeting, they had: 1) authorized termination of the District's current billing software license with VLI and ESO Solutions at the appropriate time; and 2) accepted the proposal from Zoll/RescueNet for the purchase of a billing software license for \$288,836 and authorized Mr. Chebra to execute same. Mr. Chebra stated that District staff was awaiting additional feedback on the approved final proposal from Zoll/RescueNet and that there was no action needed at that time.

STRATEGIC PLANNING SESSION, INCLUDING DISCUSSIONS REGARDING PERSONNEL, REAL ESTATE, OPERATIONS AND BILLING AND COLLECTION

The Board then reviewed the five (5) steps for strategic planning: 1) confirm the District's mission and vision statements; 2) identify the District's priorities; 3) develop measures and initiatives; 4) build/create a rollout plan; and 5) review and make changes to plan/strategy, as necessary. An extensive discussion ensued regarding the District's mission, vision, priorities and goals for the future.

Commissioner Plummer then stated that the Board would be going into Executive Session to deliberate personnel matters related to strategic planning pursuant to Section 551.074, Texas Government Code, real estate matters related to strategic planning pursuant to Section 551.072, Texas Government Code and matters of attorney-client privilege pursuant to Section 551.071, Texas Government Code.

All members of the Board present, Mr. Chebra, Mr. Barner and Ms. King convened into Executive Session at 5:56 p.m.

All other meeting attendees still present re-entered the meeting at 6:33 p.m.


RECONVENE IN OPEN SESSION

Commissioner Plummer reconvened the meeting in open session at approximately 6:34 p.m. at which time no action was taken by the Board.

There being no further business to come before the Board, the meeting was adjourned at 6:34 p.m.

PASSED, APPROVED AND ADOPTED this 25th day of April, 2023.





Asst. Secretary, Board of Commissioners